



County of San Diego

TODD HENDERSON
DIRECTOR

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
3989 RUFFIN ROAD, SAN DIEGO, CALIFORNIA 92123-1815
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Toll Free: 1-877-478-5478; Web Address: sdhcd.org

KELLY DUFFEK
ASSISTANT DIRECTOR

DIRECT DEPOSIT AUTHORIZATION FORM

- Complete the **FINANCIAL INSTITUTION AND BUSINESS DATA** portions of this form.
- Send the form **AND AN IMPRINTED, VOIDED CHECK** (*blank or handwritten checks cannot be accepted if Checking Account is selected) to: **Housing Authority of the County of San Diego, Attn: Fiscal, 3989 Ruffin Road, San Diego, CA 92123.** The Housing Authority Fiscal staff will contact you if they have any questions. If you have any questions, please call the Housing Authority Fiscal staff at (858) 694-4862. (Fax number: (858) 694-4845).

I hereby authorize the Housing Authority of the County of San Diego, to initiate deposits and/or correcting entries to previous deposits to my account, if necessary.

FINANCIAL INSTITUTION DATA—PLEASE SELECT ONE:

_____ Checking Account*

_____ Savings Account

Transit Routing No. _____

Transit Routing No. _____

Account No. _____

Account No. _____

_____ Financial Institution Representative

_____ Financial Institution Telephone Number

_____ Financial Institution

_____ Financial Institution Address

This authority will remain in force until I have given a written revocation to the Housing Authority of the County of San Diego, in a timeframe that will allow the Housing Authority of the County of San Diego, and the depository a reasonable opportunity to terminate this authorization.

LANDLORD/OWNER DATA

Landlord/Owner E-mail Address _____

_____ Landlord/Owner Name

_____ Social Security or Tax Identification Number

_____ Landlord/Owner Address

_____ Landlord/Owner Telephone Number

_____ Signature

_____ Date